IELTS TEST TIPS AND ADVICE

PREPARING FOR YOUR TEST

Now that you are registered, you need to prepare for the test. Here are some tips and resources to help you:

ROAD TO IELTS

IELTS Prep App

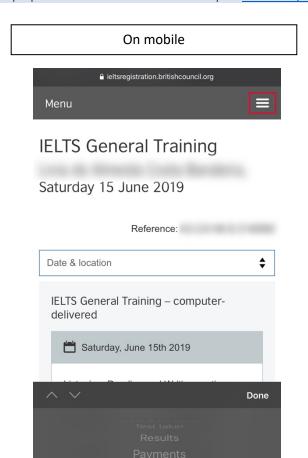
We are pleased to provide you with a **free 30-hour online course** to help you prepare for your IELTS test.

Access these materials and more by logging in to your account on the <u>test taker portal</u>



Download here: https://ielts.ca/prepare-for-ielts/

More preparation materials are available in your test taker portal.



Preparation



IELTS General Training

Saturday 15 June 2019

| | | | | Reference: | | |
|--|------------|---------|----------|-------------|----------------|--|
| Date & location | Test taker | Results | Payments | Preparation | Help & Contact | |
| Prepare for your test We can help you prepare for IELTS with our range of free resources. | | | | | | |

TEST DAY

PAPER BASED IELTS

- Arrive at the test location at about 8:30 am on test day. You will receive a Test Day Instructions email 2
 or 3 days before your test with all the details and arrival time. You can also view the Test Day
 Instructions on our website anytime.
- You should not plan anything before 5 pm on test day as speaking tests take on the same day.

Δrrive



COMPUTER-DELIVERED IELTS

- Computer-delivered tests may start in the morning, afternoon or evening.
- Your speaking test may be before or after Listening, Reading & Writing tests, or even on a different day.
- It is very important that you check your test schedule in the test taker portal.
- You will receive a Test Day Instructions email 2 or 3 days before your test.





Bring

- You must show the **original**, **valid** ID document (Canada Permanent Resident Card or Passport) **that you registered with**. Photocopies, expired ID and other forms of ID are not accepted. If you do not have the proper ID that matches your registration you will not be allowed to test and will lose your test fee.
- If you get a new ID document after registration but before test day you must provide us with a copy of the new ID by close of business the day before the test.

Allowed in Test Room



• You cannot take anything in the test room other than your ID and water or juice (a drink with no smell) in a clear container with all labels removed and no writing on it.

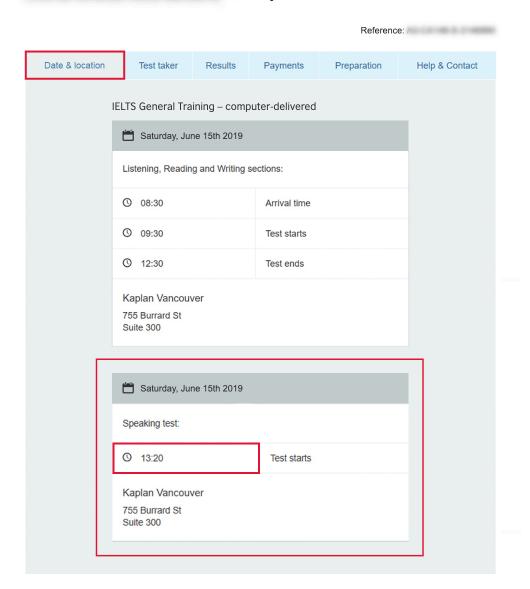
| Not Allowed in Test Room | All other belongings, such as watches, phones, backpacks etc., are not allowed in the test room will be stored securely. Please do not bring more than you need. | | | | |
|--------------------------------------|--|--|--|--|--|
| Follow Instructions! | This includes anything sent by email as well as instructions from staff or in the test booklets. If you don't carefully follow the instructions you may not get the score you need, miss your test or not receive a test result. | | | | |
| Computer- delivered IELTS Tips | Familiarize yourself with computer-delivered IELTS by viewing the tutorial videos Take a computer-delivered IELTS practice test Super useful keyboard shortcuts for CD IELTS: Ctrl C (copy) Ctrl X (cut) Ctrl V (paste) | | | | |

- Your speaking test day and time was chosen at the time of registration and can be reviewed by logging
 in to your account on the <u>test taker portal</u>
- You must arrive **30 minutes before** your speaking test time with ID document.
- Your selected speaking test time is not 100% guaranteed to be on the day or time you chose. As per the Terms & Conditions agreed to at registration, it may be changed on or before test day for operational reasons. You must accept the new day/time or you may not receive results.



IELTS General Training

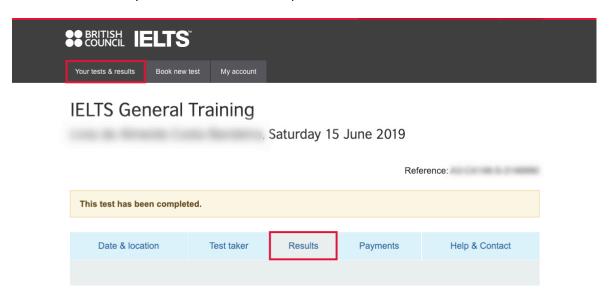
Saturday 15 June 2019



Speaking Tests

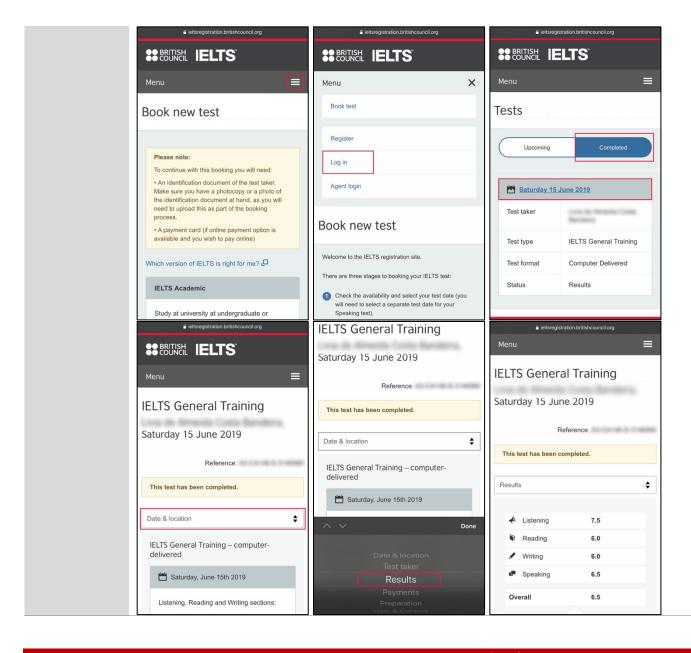
CHECKING RESULTS ONLINE

- Your scores can be viewed by logging in to your account on the <u>test taker portal</u>
- Paper-based (PB) IELTS results are available 13 days after the test.
- Computer-delivered IELTS results are available 5-7 days after the test.
- You will receive an email notification when your results are available in the test taker portal.
- Results are normally released between 9-10 am pacific time.



Test Taker Portal

• On Mobile:



GETTING YOUR TEST REPORT FORM (TRF)

Paper-based: 13 days after test

Computerdelivered: 5-7 days after test

- You can pick up your TRF in person (you must show the same ID you used on test day: No ID = No TRF) from our downtown Vancouver location between 9am - 4pm.
- If you choose pick up, **you must come within 2 business days** (the release day or the next business day) or your TRF will be mailed.
- If you do not or cannot pick up, we will send it to you by regular mail for free anywhere in the world.
- If you need express delivery with online tracking and delivery confirmation it is an extra charge, please email us for details and instructions or <u>see our website</u>
- If you wish to have someone else pick up your TRF you must follow these instructions:
 - 1. Provide your written authorization (by email) for another person to collect your TRF, including the full name and ID document number (Driver's Licence, Passport or PR card) of that person.
 - 2. The authorized person shows a copy of your test day ID used (Passport or PR card) along with your signed authorization (printed & signed copy of the email from #1 above).
 - 3. The authorized person presents their own original ID document (Driver's Licence, Passport or PR card) at the test centre on the results release date.

REMARKING YOUR TEST

IELTS scores are reliable and errors rarely occur. Examiners are highly trained and regularly monitored and held to the highest standards.

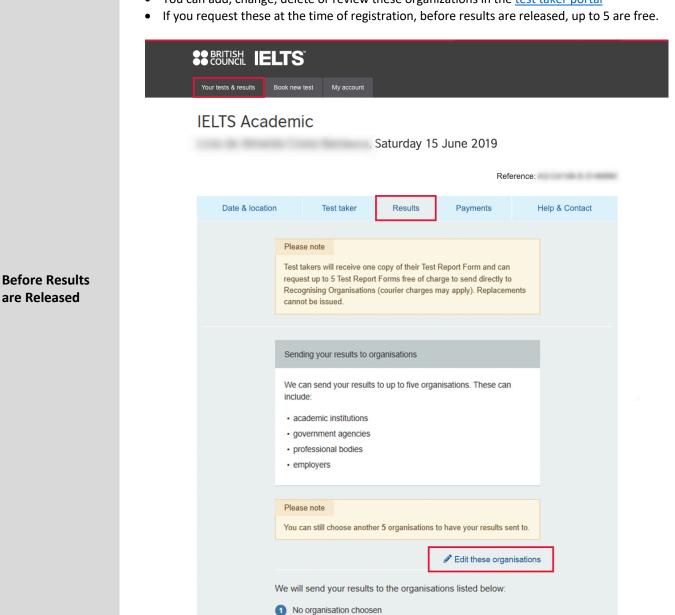


Up To 6 Weeks After Test Day

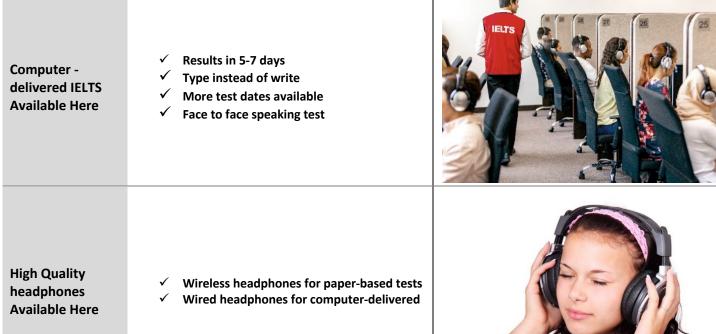
- You can request a remark of your test (known as an EOR).
- You must make the request within 6 weeks of your test.
- The fee is \$210 and takes 2-21 days to process.
- You must complete the EOR application form on our website.
- You will be notified by email of the result and refunded the EOR fee only if your scores change.
- If your scores are changed you must return your original TRF before the new one will be issued.

SENDING YOUR RESULTS TO COLLEGES, UNIVERSITIES & OTHER ORGANIZATIONS

- If you need to send your results to a Recognizing Organization such as college, university or professional licensing organization there are 2 ways:
 - When you register for the test it will ask you if you want to choose Receiving Organizations.
 - You can add, change, delete or review these organizations in the <u>test taker portal</u>



IELTS • You must use the Application for the Issue of Additional TRFs on our website and provide your test day ID. Once you have provided the required information and chosen a delivery option, we will send payment instructions. **After Results Have Been** Released There are several ways you can get your copy of your TRF and send results to Recognizing Organizations: • Electronic Delivery will be used if your chosen Recognizing Organization allows it. This option is not available for your personal copy. • Regular Mail is free but can be slow and unreliable, especially to international addresses. We do not **TRF Delivery** recommend regular mail if sending overseas or to Recognizing Organizations as there is no online **Options** tracking or delivery confirmation. If it does not arrive you will need to request and pay for a replacement and resend. Express/Courier costs extra and is much faster (1-4 days anywhere in the world), online tracking and delivery confirmation. Price depends on destination and speed. See our fees page. IELTS Tests cannot be cancelled or transferred to another date less than 5 weeks before the test unless there is an emergency such as serious illness, accident, etc. You will be required to provide Cancellation/Test documentation in such cases. **Date Transfer** Any request for refund or transfer, and the fully completed documentation, must reach us no later than 4:00 PM 5 days after the test. **Kaplan IELTS Test Centre**



Centre Details



Kaplan IELTS Test Centre 300-755 Burrard St Vancouver KaplanCanada.ca

Centre # CA148

